

FILED FOR RECORD  
IN MY OFFICE  
AT 11<sup>10</sup> O'CLOCK a M.

AUG 09 2024

BOBBIE DAVIS  
COUNTY CLERK PANOLA COUNTY, TEXAS  
BY [Signature] DEPUTY

## MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 13<sup>th</sup> DAY OF AUGUST, 2024, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

### **OPENING PRAYER.**

### **OPEN MEETING:**

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

### **PERSONNEL**

- a. To record the resignation of Quade Davis as a Patrol Sergeant with Panola County Sheriff's Department effective August 14, 2024.
- b. To record the employment of Trinity Baker as a Communications Officer with Panola County Sheriff's Department effective July 30, 2024 at the rate of

\$18.56 per hour.

- c. To record the employment of Alvin Anderson as Operator with the Panola County Road & Bridge Department, Precinct #3, effective August 14, 2024 (upon successful completion of drug test and physical) at the rate of \$22.29 per hour.
- d. To record the employment of Karen Naylor as a Detention Officer with the Panola County Sheriff's Department effective August 2, 2024 at the rate of \$19.02 per hour plus uniform allowance.
- e. To record the employment of Lindsey Nagle as a Deputy Clerk in the Panola County Tax Office/Auto Registration Office effective August 12, 2024 (pending drug test and physical) at the starting salary of \$18.00 per hour.

### **ROAD & BRIDGE**

- a. To approve and record a request by Eastex Telephone Cooperative to place 1 ½ " lines within the right-of-way of Panola County Roads #172, #1721, & #182 (Ragley Road).
- b. To approve and record a request by Eastex Telephone Cooperative to place 1 ½" lines within the right-of-way of Panola County Roads # 167, & #171.
- c. To approve and record a request by Eastex Telephone Cooperative to place 1 ½" lines within the right-of-way of Panola County Roads #168, #170, & #1701.
- d. To approve and record a request by Eastex Telephone Cooperative to place 1 ½" lines within the right-of-way of Panola County Roads #1641 & #173.
- e. To accept and record a donation of \$19,536.00 from TGNR East Texas for use by the Panola County Road and Bridge Department, Precinct #3, for Panola County Road #336.

### **MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of July, 2024.
- b. To record copy of Panola County Community Supervision and Corrections Departments Minutes of Meeting held February 28, 2024; and to record written statement containing the date, time and place said adjustments, documents, and budgets will be considered for approval and recording.
- c. To record copy of Panola County Juvenile Probation Department written statement containing the date, time and place said adjustments, documents, and budgets will be considered for approval and recording.
- d. To record Statement of Officer and Oath of Office forms for Panola County Deputy Sheriff James Kerby.

- e. To record CDL Reimbursement Agreement between Panola County Road & Bridge Department employee, Andy Tate and Panola County.
- f. To authorize the County Auditor to advertise for sealed bids for Road Construction at Bobcat Trail & Williams Street for Panola County Road and Bridge Department, Precinct #4. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened September 10, 2024 at 9:00 a.m.

### **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Civil Secretary Hannah Colle; PCSD Training Coordinator Travis Curry; PCSD Administrative Clerks Karen England and Leigh Welk; PCSD Communications Officers Valerie Bailey, Karlee Cohorst, Ashley Esquivel, Katlyn Gillie, Marissa Harrison, Natalie Hogg, and Kaylee Sparks; PCSD Civil Deputy/Communications Officer Shakami Manning; PCSD Detention Officers Chelsi E. Bullock, Katelyn Burgess, Wesley Cabra, David Gunner Castleberry, Marinna Collins, Isaiah Daniels, Anjel DeLaCruz-Roman, Takoda Dugger, John "Sean" Howard, Christina Lyles, Drake Murry, Karen Naylor; Dewayne Stewart, Jeremy Wagstaff, and Joyce Wilder; PCSD Detention Corporal Lane Wilson; PCSD Patrol Sergeants Quade Davis, Stephen Gillie, Chris Hansen, and Calahan Malone; PCSD Patrol Deputies Haley Baker, Hunter Gray, Madison Hudnall, Brenton Humphries, Hunter Hutto, James Kerby, Jesus Martinez, James McBrayer, Matthew Mitchell, Richard Mojica; Justin Williams, and Travis Wilson; PCSD CID Investigators Chadd Gray, James Jablon, Josh Nagle, Andrew Nixon, and Randy Payne; PCSD Captain Adam Jones; PCSD Lieutenant Chris Welk; PCSD CID Lieutenant James Ferris; Panola County Chief Deputy Treasurer Abby Booker; Panola County Deputy Constable, Precincts #2 & #3 Jeremy Nagle; Panola County Constable, Precincts #1 & #4 Jeff Ivy; PCSD Communications Officer Trinity Baker; Panola County Bailiff Gregory Almeida; Panola County Courthouse Security/Bailiff Tabitha Martinez; PCSD Corporal Detention Officer Madison Sandobal; PCSD Chief Deputy David Gray; PCSD Deputy Chris Adams; PCSD Reserve Deputies Shelbye Almeida, Heather Green, David Johnson, and Steve Tiller; and Panola County First Assistant Auditor Robyn Klysen.
5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
  6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
  7. To hear from Barbara Nitis, Public Information Officer with the Office of Disaster Recovery with the U.S. Small Business Administration.
  8. To hold a public hearing on the Panola County Clerk Records Archive, Preservation & Restoration Plan pursuant to Local Government Code 118.025; and to adopt said Plan.

9. To open sealed bids for Silicone Roofing for Sammy Brown Library. Bids may be awarded at a future meeting of the Court.
10. To open sealed bids for Panola County Airport-Sharpe Field Repairs & Hanger Replacements. Bids may be awarded at a future meeting of the Court.
11. To receive No New Revenue Tax Rate, Voters Approved Tax Rate, and DeMinimis Tax Rate schedule from Tax Assessor/Collector Holly Gibbs.
12. To set Panola County Budget Hearing for Fiscal Year 2025 on August 27, 2024 at 9:00 a.m.; to set adoption of the Fiscal Year 2025 Budget on August 27, 2024 at the conclusion of the budget hearing and to record publication in accordance with the requirements of laws and regulations applicable thereto. (Local Government Code, Sections 111.007).
13. To record the published proposed salaries and allowances of Panola County Elected Officials as set out in the proposed Budget for Fiscal Year 2025 and to set the adoption of such salaries on August 27, 2024 after adoption of the Budget for Fiscal Year 2025 in accordance with the requirements of laws and regulations applicable thereto. (Local Government Code, Section 152.013)
14. To discuss and act upon approving form for bids solicited for the purchase of items of food for the Panola County Detention Center.
15. To discuss and act upon approving a Budget for Title IV-E County Child Welfare Services Contract between Texas Department of Family and Protective Services and Panola County; and to approve FFATA Certifications.
16. To reappoint Sidney Burns to another two-year term on the Community Healthcore Board of Trustee with said term commencing September 1, 2024 and ending August 31, 2026.
17. To discuss and act upon approving an Engagement Letter from Rachael Payne, CPA, PLLC for the Criminal District Attorney's Chapter 59 Asset Forfeiture Report for the year ended August 31, 2024.
18. To discuss and act upon approving an Engagement Letter from Rachael Payne, CPA, PLLC for the Panola County Sheriff's Department and Panola County Constables' Offices Proceeds of Criminal Asset Chapter 59 Forfeiture Reports for the year ended December 31, 2024.
19. To discuss and act upon accepting a total loss settlement offer for a 2001 Caterpillar Reclaimer Vin #03RR00194 in the amount of \$70,250.00, and to authorize the County Auditor to transfer title to Texas Association of Counties (TAC).
20. To discuss and act upon declaring a 2008 John Deere 310 SJ Backhoe Unit #806, Serial #T0310SJ165857 as surplus property for Panola County Road & Bridge Department, Precinct #1.

21. To discuss and act upon placing a 2009 John Deere 310SJ Backhoe, Serial #T0310SJ173065, Unit #901 for the Panola County Road & Bridge Department, Precinct #2 back into service-declared surplus on May 21, 2024; and to transfer said equipment to Panola County Road & Bridge Department, Precinct #1.
22. To discuss and act upon approving the transfer of a 1999 Broce Power Broom, Unit #5776, Serial #89626 from Panola County Road & Bridge Department, Precinct #1 to Panola County Road & Bridge Department, Precinct #2.
23. To discuss and act upon declaring a 1998 John Deere 650G Dozer, Unit #5713, Serial #T0650GW831417 as surplus property for Panola County Road & Bridge Department, Precinct #3.
24. To discuss and act upon approving a quote from United Ag & Turf for the purchase of a 2024 Kuhn EL 122-250 Tiller for use by the Panola County Road and Bridge Department, Precinct #3.
25. To discuss and act upon approving a Sourcewell Contract #082923-DAC from United Ag & Turf for the purchase of a John Deere 6130M Cab Tractor with a 620R Standard Farm Loader for use by the Panola County Road and Bridge Department, Precinct #3.
26. To discuss and act upon approving a 2024 Budget Amendment No. 12.
27. To discuss and act upon approving a new Verizon cell phone line for use by the Panola County Sheriff's Department.
28. To discuss and act upon approving an estimate from Schumacher Construction Services, LLC to change out plumbing fixtures for Panola County Courthouse. (Pending Contract Tips #24010402 approval).
29. To discuss and act upon approving a quote from The Texas Association of Counties Health and Employee Benefits Pool (TAC HEBP) for Basic Dental coverage for Panola County Employees.
30. To discuss and act upon approving an Amendment to the SaaS (Including Data Export (Single Vendor) and Professional Services) between Tyler Technologies and Panola County.

### ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 9<sup>TH</sup> DAY OF AUGUST, 2024 AT 11:10 O'CLOCK A.M.



Bobbie Davis  
 BOBBIE DAVIS, COUNTY CLERK  
 PANOLA COUNTY, TEXAS  
 By: Lakesha Hicks, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 9<sup>TH</sup> DAY OF AUGUST, 2024 AT 11:10 O'CLOCK A.M.



Bobbie Davis  
BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS  
By: Rokwan Gicks, Deputy